



THE SCINDIA SCHOOL, FORT, GWALIOR – 474 008 (M. P.)

Priority reply requested please

No. SS/Summer Vacation/2012

09 Jan 2012

CIRCULAR

Dear Parents,

1. This School will close for Summer Vacation on **24 April 2012** and reopen on **04 July 2012**. Boarders have to return on **04 July 2012**.
2. The School undertakes to reserve seats as well escort parties of students going by trains from/to Amritsar, Puri, Guwahati By Air from New Delhi, Hajipur, Howrah, Jaipur, Lucknow, Mumbai, H. Nizamuddin, Varanasi and New Jalpaiguri. We shall reserve accommodation in III AC Sleeper for outward and return journey. In case reservation is not available in III AC, we will make reservation in II AC or Sleeper Class. Reservations for those children who will disembark / join the party at the intermediary stations shall also be done.
3. In view of deteriorating security situation and lawlessness in the country, despatch and receipt of students in a safe and secure manner is extremely important.
4. To ensure that reservations are completed in time and students picked up by authorized person, the procedure for despatch and receipt of students has been streamlined. With immediate effect, the following procedure will be followed:
 - a) Reservations will only be made for students after receipt of consent form by e-mail or by speed post latest by **January 20, 2012**. An early action by parents will enable the school to reserve one berth/seat for each student and avoid sharing of berths by students. After **January 20, 2012** no name shall be considered for reservation since it will not be possible to get tickets in close proximity of each other.
 - b) Children will travel only in school uniform.
 - c) Students will be handed over to parents or persons nominated for pick-up by parents after showing proof of their identity to the escort.
 - d) Following needs to be endorsed clearly in the consent form:
 - (i) All contact number of parents.
 - (ii) Name, contact number and age of person nominated to pick up student.
 - e) In case there is nobody to receive the student at the station, the escort shall take the child with him. It will be the responsibility of parents to collect the child.
5. In case a child withdraws after submission of consent form, cancellation and escort charges shall be chargeable to parents.
6. Please fill the enclosed 'Consent form' and return it to us latest by January 20, 2012.
7. **If, you are coming to school for attending PTM on 23 April 2012 and you will make your own arrangement, please do inform us accordingly.**

Thanking you,

Yours faithfully,

Lt. Col. R. D. Sharma (Retd)
Bursar

Tel. No. : 0751- 2481399

Fax No. 0751-2480650

Contact Person **Mr. B. N. SHARMA**
Email: **bnsharma@scindia.edu**

Date: _____

To,

The Principal
The Scindia School,
Fort,
GWLAIOR (M. P.) 474 008

**Sub : Travelling arrangements for Summer Vacation April - July 2012 for my
ward _____ House _____ Class _____
School. No. _____**

Dear Sir,

Please refer to your circular dated. 09 Jan 2012, I would like my ward(s) to travel with the school party escorted by a member of the staff in the II/III AC sleeper/sleeper class. I shall be willing to pay the escort charges in addition to railway fare.

(Last date of receipt is 20 Jan 2012 to be sent by speed post/email at the earliest)

From _GWALIOR _ to _____ (for Outward Journey).

From _____ to _GWALIOR _ (for Return Journey).

Name of the Party _____.

In case, I am not able to receive my son, the following person is authorized to receive him at the above railway station:

- a) Name of the Person : _____
receiving the boy
- b) His/her relation with the boy : _____
- c) His/her postal address : _____

- d) His/her Telephone Nos. : _____

Signature of Parent _____

Name of Parent _____

Address _____

Phone No. _____

Mobile No. _____

Fax No. _____

Email _____

S.NO.	NAME OF THE PARTY	From/To	DETAILS OF TRAINS	
			SCHOOL TO HOME	HOME TO SCHOOL
1	Puri & Bilaspur Party	PURI	18478 Kalinga Utkal Express	18477 Utkal Express
2	Varanasi Party	VARANASI	11107 Bundelkhand Exp	11108 Bundelkhand Exp
3	H.Nizamuddin Party	H. NIZAMUDDIN	12279 Taj Express	12280 Taj Express
4	Mumbai Party	MUMBAI	12138 Punjab Mail	12137 Punjab Mail
5	Hajipur Party	HAJIPUR	11124 Gwl BJU Mail	11123 BJU Gwl Mail
6	Kanpur & Lucknow Party	LUCKNOW	11124 Gwl BJU Mail	11123 BJU Gwl Mail
7	Howrah Party	HOWRAH	12176 Chambal Exp	12175 Chambal Exp
8	Guwahati (Air) via New Delhi Party	UP TO NEW DELHI BY TRAIN FROM NEW DELHI TO GUWAHATI/VADODARA BY FLIGHT	12001 NDL Shatabdi	12002 Bhopal Shatabdi
9	Amritsar Party	AMRITSAR	12715 Sachkhand Exp	12716 ASR NED Exp
10	Jaipur Party	JAIPUR	12965 Gwl UDZ Sup Exp	12966 UDZ Gwl Sup Exp
11	New Jalpaiguri Party	New Jalpaiguri	12176 Chambal Exp	12175 Chambal Expr
			12424 DBRT RAJDHANI	12501 PORVOTR S KRNTI

Note: If there is any change in the train, the same will be intimated to you.