



# THE SCINDIA SCHOOL, FORT, GWALIOR – 474 008 (M. P.)

Priority reply requested please

No. SS/Winter Vacation/2011-12

28 July 2011

## CIRCULAR

Dear Parents,

1. This School will close for Winter Vacation on **17 Dec 2011** and reopen on **12 Jan 2012**. Boarders have to return on 12 Jan 2012.
2. The School undertakes to reserve seats as well escort parties of students going by trains from/to Amritsar, Puri, Guwahati By Air from New Delhi, Hajipur, Howrah, Jaipur, Lucknow, Mumbai, H. Nizamuddin, Varanasi and New Jalpaiguri. We shall reserve accommodation in III AC Sleeper for outward and return journey. In case reservation is not available in III AC, we will make reservation in II AC or Sleeper Class. Reservations for those children who will disembark / join the party at the intermediary stations shall also be done.
3. In view of deteriorating security situation and lawlessness in the country, despatch and receipt of students in a safe and secure manner is extremely important.
4. To ensure that reservations are completed in time and students picked up by authorized person, the procedure for despatch and receipt of students has been streamlined. With immediate effect, the following procedure will be followed:
  - a) Reservations will only be made for students after receipt of consent form by e-mail or by post by August 31, 2011. An early action by parents will enable the school to reserve one berth/seat for each student and avoid sharing of berths by students. After August 31, 2011 no name shall be considered for reservation since it will not be possible to get tickets in close proximity of each other.
  - b) Children will travel only in school uniform.
  - c) Students will be handed over to parents or persons nominated for pick-up by parents after showing proof of their identity to the escort.
  - d) Following needs to be endorsed clearly in the consent form:
    - (i) All contact number of parents.
    - (ii) Name, contact number and age of person nominated to pick up student.
  - e) In case there is nobody to receive the student at the station, the escort shall take the child with him. It will be the responsibility of parents to collect the child.
5. In case a child withdraws after submission of consent form, cancellation and escort charges shall be chargeable to parents.
6. Please fill the enclosed 'Consent form' and return it to us latest by August 31, 2011. In case you are making your own arrangement, please do inform us about it.

Thanking you,

Yours faithfully,

**Lt. Col. R. D. Sharma(Retd)**  
**Bursar**

Tel. No. : 0751- 2481399

Fax No. 0751-2480650 / Email: [bnsharma@scindia.edu](mailto:bnsharma@scindia.edu)

Contact Person **Mr. B. N. SHARMA**

To,

The Principal  
The Scindia School,  
Fort,  
GWLAIOR (M. P.) 474 008

**Sub : Travelling arrangements for Winter Vacation 2011-12 for my ward**

\_\_\_\_\_ **House** \_\_\_\_\_ **Class** \_\_\_\_\_ **School. No.** \_\_\_\_\_

Dear Sir,

Please refer to your circular dated. 28 July 2011, I would like my ward(s) to travel with the school party escorted by a member of the staff in the II/III AC sleeper/sleeper class. I shall be willing to pay the escort charges in addition to railway fare.

**[ Last date of receipt is 31 Aug 2011 to be sent by Registered post/email at the earliest**

**From GWALIOR to \_\_\_\_\_ (for Outward Journey).**

**From \_\_\_\_\_ to GWALIOR (for Return Journey).**

**Name of the Party \_\_\_\_\_.**

Signature of Parent \_\_\_\_\_

Name of Parent \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Email \_\_\_\_\_

S.NO.	NAME OF THE PARTY	From/To
1	Puri & Bilaspur Party	PURI
2	Varanasi Party	VARANASI
3	H.Nizamuddin Party	H. NIZAMUDDIN
4	Mumbai Party	MUMBAI
5	Hajipur Party	HAJIPUR
6	Kanpur & Lucknow Party	LUCKNOW
7	Howrah Party	HOWRAH
8	Guwahati (Air) via New Delhi Party	UP TO NEW DELHI BY TRAIN FROM NEW DELHI TO GUWAHATI/VADODARA BY FLIGHT
9	Amritsar Party	AMRITSAR
10	Jaipur Party	JAIPUR
11	New Jalpaiguri Party	New Jalpaiguri